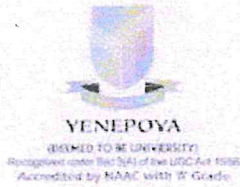


3.4.1 The Institution has a stated Code of Ethics for research, the implementation of which is ensured by the following:

## **Details of Committee on Publication Guidelines**



Office of the Registrar  
University Road, Deralakatte  
Mangalore - 575018  
Ph: 0824-2204667/68/69  
Fax: 0824-2203943

No. YU/REG/ACA/001/PGC/2019

Date: 10.10.2019

**NOTIFICATION**

Sub: Publication Guidelines Committee

\*\*\*\*\*

By the direction of the Vice-Chancellor, Yenepoya (Deemed to be University) Publication Guidelines Committee is constituted with following members and is hereby notified:


1. Dy. Director : Chairperson  
Yenepoya Research Centre
2. Dr. Sham S. Bhat : Member  
Vice Principal & HoD, Pedodontics, YDC
3. Dr. Prabha Adhikari : Member  
HoD, Geriatric Medicine, YMC&H


This committee is formed to streamline, supervise, observe and facilitate the process of publishing Research output in Yenepoya (Deemed to be University). The committee will be responsible for recommending procedures and guidelines that ensures quality of output.

The committee will remain in office till further orders.

To:  
All the members concerned.

Cc to:  
All the Principals of constituent Colleges  
Co-ordinator IQAC  
P.A to the Vice Chancellor/P.A to the Registrar

  
**REGISTRAR**  
10/10

  
**ATTESTED**  
Dr.Gangadhara Somayaji K.S.  
Registrar  
Yenepoya(Deemed to be University)  
University Road, Deralakatte  
Mangalore- 575 018, Karnataka



## YENEPOYA RESAERCH CENTRE

10<sup>th</sup> August 2021

Proceedings of the Publication Guidelines Committee meeting held on Friday, 06<sup>th</sup> August 2021 at 12.00 pm.

### Members Present:

1. Dr. Rekha P.D. Director, YRC	Chairperson
2. Dr. Sham S. Bhat, Vice Principal, YDC	Member
3. Dr. Vinitha R Pai, Director, M.Phil-Ph.D. Program	Member
4. Dr. Lakshmikanth Chatra, Vice Principal, YDC	Member
5. Dr. Sridhar Gokhale, Vice Principal, YAMCH	Member
6. Mr. Asim Syed Sheeraz, Incubator Manager	Member
7. Dr. Ali K.S, Deputy Librarian, Central Library and Information Science	Member
8. Dr. Mohammad Gulzar Ahmed, Principal, YPC & RC	Member
9. Dr. Animikh Ray, Consultant	Invitee

### Leave of Absence granted:

1. Dr. Madhavi Bhargava, Assistant Professor , Community Medicine, YMC
2. Dr. Akshaya K M, Addl. Professor, Community Medicine, YMC

**Absentee:** Dr. Prabha Adhikari, Prof. & HOD, Geriatrics

The online meeting (Link: [meet.google.com/ejm-xbzr-kis](https://meet.google.com/ejm-xbzr-kis)) started at 12.00 pm with welcome address by the chairperson.

Agenda discussed and resolutions:

**Agenda 1:** Utilization of Scopus database subscribed at YenePOYA (Deemed-to be University)

**Discussion:** The members discussed about the issues pertaining to availability of scholarly resources. Dr. Ali, Deputy Librarian, briefed about the Scopus subscription and schedule for training session. Due to overlapping programmes and examination the training sessions are delayed. As a few publications of the University are not meeting the standards/ quality, there is a requirement for training on indexing databases to most of the faculty members including PG and PhD guides.

Proceedings of publication guidelines committee meeting dated: 06.08.2021

ATTESTED

Dr. Gangadhara Somayaji K.S.  
Registrar  
YenePOYA (Deemed to be University)  
University Road, Derlakatte  
Mangalore- 575 018, Karnataka

Rekha P.D.  
10/8/2021

Page 1 of 2

Deputy Director  
YenePOYA Research Centre  
YenePOYA (Deemed to be University)  
Derlakatte, Mangaluru-575018

**Resolutions:** The sessions in Scopus database will be scheduled from 2<sup>nd</sup> week of August. The teachers of all the constituent units are required to attend this training session as part of the Faculty Development Programme with certificate.

All the PhD scholars shall also attend and produce the training certificate during their 6 months Doctoral Advisory Committee review.

**Agenda 2:** Evolving guidelines for publications from PGs dissertation/thesis.

**Discussion:** Chairperson shared the existing guidelines on publication by the postgraduate students of the different postgraduate programs of the University (Annexure 1).

Further the analysis of the publication output from the 2019-20 graduated postgraduates indicating that only 55.3% and 61.3% of MDS and MD/MS students respectively have published. The overall process of PG dissertation starting from the topics selection, synopsis preparation, SRB and ethical clearances, and sample collection, data analysis involve a lot of resources. And when the data is not published this becomes a waste of resources.

All the members felt that suitable measures should be taken in order to comply with the guidelines on PG publication outlined by the regulatory agencies/ the University.

**Resolutions:** It was decided to communicate the status of the publication output from the Postgraduates to the respective colleges. Also the department should give explanation on the shortfalls and strategy for complying with the regulations. Publication guidelines committee in its next meeting will discuss the inputs given by the departments.

**Any other Matter:**

1. Dr. Animikh Ray, who is training the undergraduates briefed about the progress of undergraduate research training and informed that 380 students are enrolled for the same.

It was decided by the committee if the undergraduate students are interested, the training session can also be arranged on Scopus database by the library.

2. As there is need to identify the potential for patenting sensitization session on patentability of the innovation/ research outcomes shall also be arranged.

The meeting ended with vote of thanks.

*Rakha T. D.*  
10/8/2021  
Deputy Director

Yenepoya Research Centre  
Yenepoya (Deemed to be University)  
Deralakatte, Mangaluru-575018

Proceedings of publication guidelines committee meeting dated: 06.08.2021 Page 2 of 2

**ATTESTED**  
*[Signature]*  
Dr. Gangadhara Somayaji K.S.  
Registrar  
Yenepoya (Deemed to be University)  
University Road, Deralakatte  
Mangalore- 575 018, Karnataka

## Publication guidelines

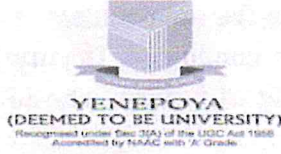
Sl. No	Publication guidelines	
	Courses	MCI/ DCI/INC/UGC etc
1.	MS/ MD	MCI PG regulations (Ammended 2018) MCI - 18(1)/90 - Med, Clause 13.9  "A student of a postgraduate degree course in broad specialities'/ super specialities would be required to present one poster presentation, to read one paper at a national/ state conference <u>and to publish one research paper which should be published/ accepted for publication with the name of the PG as the first/ second author during the period of his postgraduate studies so as to make him eligible to appear at the postgraduate degree examination.</u> "
2.	MDS	DCI regulation No. DE-87-2017, dated 05/11/2017, Clause 11 Para 3 (g)  "PG should publish one paper in any indexed scientific journal: Scientific Publications (optional): one publication in any indexed scientific journal."
3.	MPT	None
4.	MSc Nursing	10 <sup>th</sup> Academic Council Meeting - (07.09.2012) Resolution:  "Inclusion of publication and participation in workshop and presentation of paper in the conference in M.Sc. Nursing curriculum but <u>minimum one specific paper has to be published in a refereed journal.</u> "
5.	Other Courses: MSW, MPH, MHA, Masters in Library and Information Science, MSc (Statistics), MSc Research ethics, MSc Biosciences	Publication is not mandatory

*Rehna P.D.*  
Deputy Director  
Yenepoya Research Centre  
Yenepoya (Deemed to be University)  
Deralakatte, Mangaluru-575018

Proceedings of publication guidelines dated: 06.08.2021

**TESTED**

Dr.Gangadhara Somayaji K.S.  
Registrar  
Yenepoya(Deemed to be University)  
University Road, Deralakatte  
Mangalore- 575 018, Karnataka



## YENEPOYA RESAERCH CENTRE

07<sup>th</sup> January 2021

Proceedings of the Meeting of the Publication guidelines and UGC CARE Committee that was held on Thursday, 24<sup>th</sup> December 2020 at 10.30 am through online mode.

Link: [meet.google.com/dsv-otcx-aoa](https://meet.google.com/dsv-otcx-aoa)

### Members Present:

1. Dr. Rekha P.D., Deputy Director ,YRC
2. Dr. Sham S. Bhat, Sr.Professor, Vice Principal, YDC
3. Dr. Laxmikanth Chatra, Vice Principal , YDC
4. Dr. Sridhar Gokhale, Vice Principal , YAMCH
5. Dr. Vinitha R Pai, Dy. Director , M.Phil PhD programme
6. Dr. Mohammed Gulzar Ahmed, Principal Pharmacy college
7. Dr. Madhavi Bhargava , Assistant Professor, Community Medicine, YMC
8. Dr. Akshaya KM, Associate Professor, Community Medicine ,YMC
9. Dr. Ali K.S, Deputy Librarian
10. Mr. Asim Syed Sheeraz, Incubator Manager

Leave of absence is granted to the following members

1. Dr. Prabha Adhikari , HOD, Geriatric Medicine, YMC&H

### Agenda discussed:

#### 1. UGC CARE Guidelines:

- As per the UGC quality mandate, the UGC-CARE is very important in terms of standards of publications. The UGC CARE core committee has already outlined the list of journals that are acceptable for publishing the work and also strongly advocates of avoiding publications in so called predatory journals.

 **ATTESTED**

Dr.Gangadhara Somayaji K.S.  
Registrar  
Yenepoya(Deemed to be University)  
University Road, Deralakatte  
Mangalore- 575 018, Karnataka

- It was resolved to sensitize the stakeholders of the university, awareness session at the department level shall be conducted. Deputy librarian shall conduct sessions at the department for the benefit of faculty, who in turn can train their students/research scholars.
2. **Outlining the roles and responsibilities of the PG guides, PhD research supervisors, faculty and HOD:**
- As there are certain guidelines for publication of PG research work before the final exams, due to the paucity of time, students/PG guides often opt for journals that publish rapidly. To avoid this, the Deputy librarian shall prepare a subject wise list of journals and circulate the same to the departments. The HOD shall ensure all the publications are in journals listed in UGC-CARE.
  - For PhD publications, the research supervisors and co-supervisors shall ensure that the publications related to research of PhD are in WOS/Scopus indexed journals indexed listed in the UGC-CARE. The PhD program centre shall ensure sufficient awareness is given to all the registered candidates.
3. **Preparing the publication policy /guidelines:**
- The committee shall draft the publication policy and forward to the University for Approval.
4. It was also resolved that the library shall maintain a repository of all the research publications from the constituent units of University. The departments shall send the soft copies of the published articles to the library for maintaining the repository .The communication shall be sent by the library to all the departments.

B. M. P. D.  
7/1/2021

Deputy Director  
Yenepoya Research Centre  
Yenepoya (Deemed to be University)  
Deralakatte, Mangaluru-575018

 **ATTESTED**

Dr. Gangadhara Somayaji K.S.  
Registrar  
Yenepoya (Deemed to be University)  
University Road, Deralakatte  
Mangalore- 575 018, Karnataka



YENEPOYA  
(DEEMED TO BE UNIVERSITY)  
Recognised under Sec 3(A) of the UGC Act 1956  
Accredited by NAAC with 'A' Grade

## YENEPOYA RESEARCH CENTRE

26<sup>th</sup> November 2019

Proceedings of the Publication Guidelines Committee meeting that was held on Monday, 26<sup>th</sup> November 2019 at 12.00 pm in the Board Room, YRC.

### Members Present:

1. Dr. Rekha P.D.
2. Dr. Sham S Bhat
3. Dr. Prabha Adhikari

The quality of research publication needs by the constituent colleges was discussed. Analysis of the possible reasons for poor publications output was discussed. The major functions that drive the publication quality that:

Some of the recommendations made by the committee are as follows:

1. Strict adherence to the annual faculty assessment based on the performance appraisal. Every faculty should produce at least a research paper in a good quality (Indexing as per UGC; WoS/ Scopus/ Pubmed).
2. a). The directives given from the higher administration regarding research /publications should be strictly executed by the Head of the Department and the HODs should be mainly responsible for maintaining the research quality.  
b). The postgraduate dissertation should be converted into publications and every guide shall be responsible for the same. If data for any dissertation is not published within two years of completion, adequate action can be taken.  
c). Publication support group for assisting in preparing the manuscript can be developed with proper incentives /finalized benefits to each group.

  
**ATTESTED**

Dr. Gangadhara Somayaji K.S.  
Registrar  
Yenepoya (Deemed to be University)  
University Road, Derlakatte  
Mangalore- 575 018, Karnataka



d).Every faculty should be given monthly two days for research /manuscript preparation The HOD shall asses the need and permit on rotation. The same can be allowed for Postgraduates in the Clinical departments after completion of one year. This time can be utilized for data analysis /research paper reading etc strengthens the study.

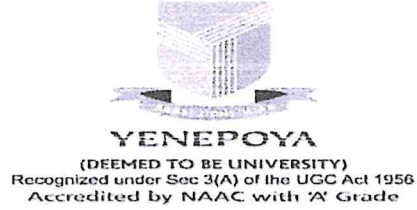
e). HOD shall ensure adequate support/motivation is given to PGs and all the faculty. Along with the teaching, clinical practice, equal importance should be given for research .The HODs should be on dated about the same.

g). Incentive system can be revised and the incentives can be transacted for attending international conference/ for research consumable etc. the backlog of the publications from dissertation should be addressed by the PG guides and HODs of all departments.

3. While encouraging research publications it is also important to maintain research /scientific integrity .The authors of the manuscript before submitting the manuscript for publications should give an undertaking that states adherence to code of conduct in publication.

*P. D. P. D.*  
26/11/2019.  
Deputy Director  
Yenepoya Research Centre  
Yenepoya (Deemed to be University)  
Deralakatte, Mangaluru-575018

*ly* **ATTESTED**  
Dr.Gangadhara Somayaji K.S.  
Registrar  
Yenepoya(Deemed to be University)  
University Road, Deralakatte  
Mangalore- 574 018, Karnataka



University Road, Deralakatte, Mangaluru – 575 018

No.YU/REG/PA/BOM-48/Not/2020

Date: 02.01.2020

## **NOTIFICATION**

**Sub: Proposal for creation/establishment of a Centre for Publication, Research and Integrity (PRIDE).**

**Ref: 48<sup>th</sup> meeting of BoM held on 13.12.2019 – Agenda 4.**

.....

It was **resolved to** accept the proposal by Internal Quality Assurance Cell (IQAC) to create/establish a Centre for Publication, Research & Integrity (PRIDE). The Centre shall include a Research Cell to take care of all the publication related activities.



Registrar

To:

✓ The Dy. Director, QAC / YRC

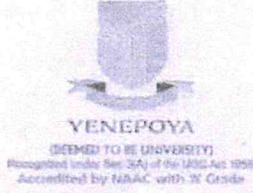
Cc to:

All the Statutory Officers  
Academics

 **ATTESTED**

Dr.Gangadhara Somayaji K.S.  
Registrar  
Yeneponya(Deemed to be University)  
University Road, Deralakatte  
Mangalore- 575 018, Karnataka

UUC-CARE



Office of the Registrar  
University Road  
Deralakatte, Mangalore - 575 018  
Ph: 0824 - 2204667/68/69/70/71  
Fax: 0824 - 2203943

Ref: No. Y/REG/ACA/UGC QUALITY MANDATE/2020

23.06.2020

**NOTIFICATION**

Ref: - D.O. No 1-3/2020(CM) dated 28<sup>th</sup> March 2020

\*\*\*\*\*

The Task Force for developing institutional implementation plan for UGC QUALITY MANDATE initiatives Consortium for academic research and ethics (CARE) is hereby reconstituted to prepare the status report and also for implementation of the plan

Consortium for academic research and ethics (CARE)	<a href="https://www.ugc.ac.in/e-book/CARE%20ENGLISH.pdf">https://www.ugc.ac.in/e-book/CARE%20ENGLISH.pdf</a>	1. Dr Rekha PD, Dy. Director, YRC	Chairman
		2. Dr. Mohammed Gulzar Ahmed, Principal Pharmacy College	Member
		3. Dr. Vinitha R Pai, Dy. Director, M.Phil-Ph.D. programme	Member
		4. Dr. Madhavi Bhargava, Assistant Professor, Community Medicine, YMC	Member
		5. Dr. Laxmikanth Chatra, Vice Principal, YDC	Member
		6. Dr. Ali K.S, Asst. Librarian	Member
		7. Dr Akshaya KM, Associate Professor, Community Medicine YMC.	Member
		8. Mr. Asim Syed Sheeraz, Incubator Manager	Member
		9. Dr Sridhar Gokhale, Vice Principal, YAMCH	Member

*[Signature]*  
REGISTRAR

Copy to:  
Academic Section

*[Signature]*  
27/6/2020

ATTESTED

Dr.Gangadhara Somayaji K.S.  
Registrar  
Yenepoya(Deemed to be University)  
University Road, Deralakatte  
Mangalore- 575 018, Karnataka

Ref: No. Y/REG/ACA/Combined Committee /Notification/2020

23.12.2020

**NOTIFICATION**

Sub: Constitution of combined committee of UGC CARE and Publication guidelines Committee

\*\*\*\*\*

The combined committee of UGC CARE and Publication guidelines committee is constituted with the following members and is hereby notified.


1.	Dr. Rekha P D, Dy. Director, YRC	Chairman
2.	Dr. Mohammed Gulzar Ahmed, Principal, YPC&RC	Member
3.	Dr. Vinitha R Rai, Dy. Director, M.Phil- Ph.D. Programme	Member
4.	Dr. Sham S. Bhat, Vice Principal & HoD Pedodontics, YDC	Member
5.	Dr. Laxmikanth Chatra, Vice Principal, YDC	Member
6.	Dr. Sridhar Gokhale, Vice Principal, YAMCH	Member
7.	Dr. Prabha Adhikari , Prof. & HOD, Geriatrics	Member
8.	Dr Akshaya KM, Addl. Professor, Community Medicine YMC.	
9.	Dr. Madhavi Bhargava, Assistant Professor, Community Medicine, YMC	Member
10.	Mr. Asim Syed Sheeraz, Incubator Manager	Member
11.	Dr. Ali K.S, Assistant Professor, Library and Information Science	Member

  
**REGISTRAR**

To:  
All other members of the Committee

Copy to:

- Statutory Officers
- Principals of the Constituent Colleges
- PA to Vice-Chancellor/PA to Registrar
- File Copy

  
**ATTESTED**  
Dr. Gangadhara Somayaji K.S.  
Registrar  
Yenepoya (Deemed to be University)  
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